

20 DEC 1966

MEMORANDUM FOR: Executive Director-Comptroller

SUBJECT : Revised Fiscal Year 1967 Position Ceilings

REFERENCE : Memo dtd 20 Sep 66 to Heads of Executive  
Departments and Establishments from  
D/BOB, Subject: Fiscal Year 1967  
Employment Ceilings

1. The revised Fiscal Year 1967 position ceilings for the Independent Offices of the DCI Area are as follows:

<u>Component</u>	<u>Ceiling</u>	
O/DCI		25X1
O/PPB		
OGC		
OLC		
IG		
NIPE		
Cable Sec		
ONE		

2. Changes may be made in accordance with [redacted] Office heads should revise their staffing complements to agree with the position ceilings stated above. It is recognized that, in some cases, current manpower imbalances will require the remainder of the fiscal year to correct. A firm objective, however, is that the year-end, on-duty strength should not exceed the position ceilings established in this memorandum.

nx

Richard Helms  
Director of Central Intelligence

cc: Director of Personnel (2)

6-51  
S. J.  
11-27-66

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CENTRAL INTELLIGENCE AGENCY

SECRETARIAL PATTERN

<u>Supervisory Position</u>	<u>Secretarial Grade</u>
DCI	GS-12
DCI	GS-12
DCI's	GS-11
Executive Pay Level	GS-10
Deputy Director and Area Division Chief (GS-18 level)	GS-09
Deputy Office Director and Area Division Chief (GS-17 level)	GS-08
Branch and Staff Chief (GS-15-16 level)	GS-07

NOTE: Levels are maximum, to be used only where fully justified by  
secretary's responsibilities and supervisor's responsibilities.

25X1

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SEN. WILL CHECK CLASSIFICATION TOP AND BOTTOM  
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UNCLASSIFIED CONFIDENTIAL

CENTRAL INTELLIGENCE AGENCY  
OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS		DATE	INITIALS
1	Mr. Knoche			
2				
3				
4				
5				
6				
ACTION		DIRECT REPLY	PREPARE REPLY	
APPROVAL		DISPATCH	RECOMMENDATION	
COMMENT		FILE	RETURN	
CONCURRENCE		INFORMATION	SIGNATURE	

Remarks:

Hank:

Per our conversation the one other possibility might be to reduce the Security Officer, GS 12 position [redacted] in lieu of the GS 12 position in the Historical Staff. This might be feasible in view of the reduced activity in the Security Staff by direction of the Director.

Gene

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8/2/66

AO/DCI

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25X1

**Remarks:**

Hank:

The deletion of two positions is a result of the BQB 1-1/4% reduction. I have discussed this with [redacted] and the attached suggested memo identifies the specific positions.

Gene

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